

Manual preliminary grant application form

Grant Cycle Scientific Research 2020 - "Right on Time"

Please refer to the documents "Algemene Subsidievoorwaarden MLDS" and "Subsidievoorwaarden Right on Time 2020" (available at www.mlds.nl/wetenschappelijk-onderzoek/subsidiwijzer) for more information.

Procedure

*One copy of the complete preliminary protocol form in PDF format should be sent to research@mls.nl before **Monday 13th of April 2020 at 12:00 noon**. This copy should include digital signatures.*

1. General guidelines for filling in the preliminary grant application form

General

- Fill in the form in English and do not exceed the maximum of 5 pages. Signatures (point II) are allowed on an extra page. Use font Arial, size 10; for references Arial, size 8 is allowed, the form will do this automatically.
- Do not send appendices with your application as these will not be included into the judging process.
- The cells of the table should allow you to use more space than is indicated. If the cells do not become larger when needed; proceed as follows: move cursor to the cell > click right mouse button > choose 'tabeleigenschappen' > select tab 'rij' > check the box 'rij eventueel splitsen bij nieuwe pagina'.
- Incomplete forms or forms to which the guidelines are not applied will not be taken into consideration.
- Hyperlinks are not allowed.

2. Explanation to some aspects on the form

1. Project leader

Fill in the name of the project leader, including title(s) and the name and address of the applying institute. This address will be used for correspondence. The project leader can only be one person and is responsible for the project. Correspondence will be addressed to the project leader. The project leader must have a position at the applying research institute for the duration of the project and must have a PhD degree.

4. Type of research/disease(s)

Specify the type of research: fundamental, translational or clinical. Furthermore, indicate the disease and related organs your proposed study will focus on.

5. Abstract

Do not exceed the maximum of 300 words.

In the case of patient-related research, we would like to refer you to the 'Consolidation of the standards of reporting trials' (CONSORT) checklist, which is published in JAMA, The Lancet and the British Medical Journal. Following this model will help you to cover all the issues involved with a trial.

7. Methods

Describe in more detail the methods that will be used in the study. Elaborate why chosen methods are most appropriate to answer the stated research objective(s).

8. Work plan

Give an overview of the work plan for each year the grant is applied for. You are obliged to include at least a power calculation to establish the patient number needed.

9. Relevance

Outline the importance of the proposed research in regards to the objective of this call. How does this research contribute to the overall objective of this call? Elaborate on the expected outcomes.

10. Novelty

Highlight the novelty of your research. How does your research contribute to the state of the art scientific knowledge and international research initiatives?

12. Budget

State in broad terms what resources will be required to conduct the proposed research. The cost estimates should cover the entire period of the grant. List the nature of the post and both the intensity of the appointment (in fte – full time equivalent) and the total duration of the appointment. The maximum of the grant “Right on Time” is €250.000 spread over a period of maximum 4 years.

For the parts concerning personnel type and total costs personnel, the MLDS follows the document “Akkoord bekostiging wetenschappelijk onderzoek” as specified by the NWO. The most recent version of the personnel costs for project employees can be found on the website of the NWO: <https://www.nwo.nl/financiering/hoe-werkt-dat/salaristabellen>.

Report whether and how much financial support from other funds has been requested or received. In the case this is requested, one should indicate when a decision is to be expected and under what conditions this grant is or will be assigned. If not requested, this should be explicitly reported.

13. Signatures

The digital signature of the project leader should be included. With this signature the project leader declares the following: *“I certify that the statements herein are true, complete and accurate to the best of my knowledge. I agree with the conditions listed in the documents “Algemene Subsidievoorwaarden MLDS” and “Subsidievoorwaarden Right on Time 2020”.”*

The digital signatures of all other members of the project group and of the head of the department/institute should be included. These signatures indicate agreement with the grant conditions 2020 of the Maag Lever Darm Stichting.

Appendix A

The MLDS uses international experts to review the MLDS Right on Time 2020 Grant proposals. List three international experts, without Conflict Of Interest, whom we can contact for the reviewing of this project. Before listing the name, institute and e-mail address of your experts, please ask them permission for the sharing of their information with the MLDS and to be contacted by the MLDS to take part in the review process.