

## Manual Preliminary Grant Application Grant Cycle Scientific Research 2019 “Right on Time”

Refer to the ‘**Algemene Subsidievoorwaarden (Wetenschappelijke) Onderzoeksprojecten en Subsidievoorwaarden “Right on Time” 2019** (available at [www.mlds.nl/wetenschappelijk-onderzoek/subsidiewijzer](http://www.mlds.nl/wetenschappelijk-onderzoek/subsidiewijzer)) for more information.

One copy of the complete preliminary protocol form in PDF format is sent to [research@mlds.nl](mailto:research@mlds.nl) before **Monday April 8th 2019, 12:00 (noon)**. This copy includes digital signatures.

### **GUIDELINES FOR FILLING IN THE PRELIMINARY APPLICATION FORM**

#### **General**

- Fill in the form in English and do not exceed the maximum of 5 pages. This excludes signatures (item 14), which are allowed on an extra page;
- Use the default font and size used in this form. It is not allowed to make any changes in the font, size, format of the form or the margins of pages and tables. **Bold**, *italic* or underlined text is allowed;
- It is not allowed to include pictures, tables or figures in your text;
- Do not send appendices with your application as these will not be included into the judging process;
- Incomplete forms or forms not following the mentioned guidelines will not be taken into consideration;
- Hyperlinks are not allowed.

#### **Explanation of the form**

##### **1. General information applying project leader and institute**

Fill in the name, department and address of the applying research institute. The project leader can only be one person and is responsible for the project. Correspondence will be addressed to the project leader. The project leader must have a position at the applying research institute for the duration of the project and must hold a PhD degree.

##### **2. Project group**

Fill in all the project members of the project group.

##### **3. Title of the project**

##### **4. Type of research**

Specify the type of research: fundamental, translational or clinical. Furthermore, indicate the disease and related organs your proposed project will focus on.

##### **5. Abstract**

Do not exceed the maximum of 300 words.

In the case of patient-related research, we would like to refer you to the ‘Consolidation of the standards of reporting trials’ (CONSORT) checklist, which is published in JAMA, The Lancet and the British Medical Journal. Following this model will help you to cover all the issues involved with a trial.

## 6. Lekensamenvatting

This abstract will be used by patients to review the proposal. Do not use abbreviations or technical language.

The abstract must conform to the following conditions:

### Objective

Please answer the following questions:

- Which problem will be solved by this proposal?
- Why is it important for patients that this problem is solved?
- How extensive is the problem in the Netherlands?

### Methods

Please describe the methods that will be used in the project.

### Anticipated results

Please describe the expected results in a realistic manner. Please answer the following question:

- What will be a noticeable outcome for the patient within the next three to five years?

## 7. Hypothesis

## 8. Methods

Describe in more detail the methods that will be used in the project. Elaborate why chosen methods are most appropriate to answer the stated research objective(s).

## 9. Work plan

Give an overview of the work plan for each year the grant is applied for. You are obliged to include at least a power calculation to establish the patient number needed.

## 10. Relevance of the research

Outline the importance of the proposed research for the prevention and treatment of digestive disorders. Elaborate on the expected clinical outcomes.

## 11. Novelty

Highlight the novelty of your research.

## 12. Publications

List five relevant publications related to this application.

## 13. Budget

State in broad terms what resources will be required to conduct the proposed research. The cost estimates should cover the entire period of the grant. The maximum of the grant "Right on Time" is €250.000 spread over a period of maximum 4 years.

- For personnel costs: Under *personnel type*: List the nature of the post and both the intensity of the appointment (in fte) and the total duration of the appointment for all personnel involved in this project. Include the total under *total costs personnel*.
- For equipment costs: Under *equipment type*: List all needed equipment and costs for this project. Include the total under *total costs equipment*.

Report whether and how much financial support from others has been requested or received. In the case that this is requested, please indicate when a decision is to be expected and under what conditions this grant is or will be assigned. If not requested, this should be explicitly reported.

## 14. Signatures

The digital signature of the project leader and participants of the project group should be included. With this signature the project leader declares the following: "*I certify that the statements herein are true, complete and accurate to the best of my knowledge. I agree with the Algemene Subsidievoorwaarden (Wetenschappelijke) Onderzoeksprojecten en Subsidievoorwaarden "Right on Time" 2019*".